



**Firefighters Charity Foundation Inc
(Foundation)
In its capacity as Trustee of
FireFighters Charity Fund Melbourne - Public Ancillary Fund (FF Charity Fund)**

**BOARD OF TRUSTEES REPORT
YEAR ENDING 30 JUNE 2013**

This report on the operation of the FireFighters Charity Fund Melbourne- Public Ancillary Fund (FFCF) marks the end of the second year of operation for this Trust Fund.

The purposes of the FFCF are set out in the Trust Deed and are as follows:

4. General objects

The general objects of the Trust are to provide money, property or benefits exclusively:

4.1.1 to and for the purpose of Approved Institutions; or

4.1.2 for the establishment of Approved Institutions,

Provided that the provision of property, money or benefits is not in breach of the requirements of item 1 of the table in section 30-15 of the *Income Tax Assessment Act 1997* (Cwlth) (as amended) (the Act) including any special conditions set out in any of the tables in subdivision 30-B of the Act.

4.2 Specific objects

Without limiting the general objects set out under clause 4.1.1, the specific objects of the Trust are:

4.2.1 to attract and retain for the Trust the continuing interest and financial support of members of the public;

4.2.2 to solicit donations, gifts, bequests and other forms of financial assistance to or for the Objects;

4.2.3 to widen knowledge and understanding of the Trust, its activities, needs and objectives among the public;

4.2.4 to raise money from the public and establish and administer trusts and funds for the purposes of obtaining the Objects or any of them; and

4.2.5 and to do all things as are incidental or conducive to the attainment of the Objects or any of them or to the preservation, development and improvement of the standards, facilities and well being of the Trust.

OPERATION

The primary source of fundraising remains payroll deduction within the Metropolitan Fire Brigade. However donations continue to be invited from the public. To this end:

- The Metropolitan Fire and Emergency Services Board facilitates a workplace giving scheme for its staff;
- There is a website (www.firecharity.org.au) with links to GIVE NOW to allow fully receipted donations to be made directly to the Fund.
- Members of the public can also donate with direct payments into the FFCF bank account.

Administration of the Firefighters Charity Fund continues to be conducted directly by the Board of Directors with assistance from members of the Fund.

Guidelines for the administration of the Fund established in 2011 continued without amendment for this financial year. Proceeds from the FFCF to be distributed between accounts as follows: Perpetual Account 10%, FireLegacy 30%, the Firefighters Charity Fund (to be distributed on an annual basis between three core charities representing burns, children's health and cancer charities, one of which is nominated by contributors to the fund) and 20% to support other fundraising efforts (within our purposes).

OPERATION OF THE FUND 2012 / 2013

Financial

The Board continued to hold a number of accounts with the Firefighters Credit Union:

- A distribution account into which all funds are received.
- Three sub accounts: Firefighters Charity Fund, FireLegacy and a Perpetual Account

The Treasurer is authorised to distribute the funds between the accounts. It is agreed that once the funds in the perpetual account reached \$10,000 the money should be placed in a 12 months term deposit.

Investment Summary: A total of \$2,874 interest was earned by the fund. Owing to the small size of the fund, investment was limited to interest earned from the bank account in which the fund was placed. The return of an average of 1.5% interest over the year of operation is considered by the Trustees to be conservative and within the permitted investments allowed under law.

During the financial year 2012/13 donations totaling \$110,772 were made to the Firefighters Charity Fund from the following sources:

- Workplace giving: \$92,868
- Other donations: \$17,904

Main Activities

The Firefighters Charity Fund agreed that the core charities for the year 2012 / 2013 would be:

- (Cancer) Peter Mac Foundation
- (Burns) Alfred Burns Unit
- (Children) Royal Children's Hospital

Donations made during the year totaled \$98,339. Two of these donations were substantial - \$21,950 to the Royal Children's Hospital and \$38,589 directly to the Peter MacCallum Research Institute to facilitate the purchase of a Scanning Electron Microscope. In addition \$18,000 was distributed to FireLegacy

Other donations made in support of fundraising efforts included:

- Whitelion
- SANDS
- TLC for Kids
- OTIS Foundation

Full details are attached (Attachment A).

Dated: 30 November 2013

SIGNED:

Michael Whitty (Chair)

Mark Carter (Treasurer)

Alison Brideson (Secretary)

Shane McCluskey (Deputy Chair)

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Donations made for the financial year ended 30 June 2013:-

Organisation	Amount
Peter MacCallum Hospital	\$38,589
Peter MacCallum Hospital	\$2,150
Royal Children's Hospital	\$21,950
Daniel Morcombe	\$1,000
Eating Disorders	\$300
Everyday Heroes	\$1,000
Good Friday Appeal	\$2,000
Interplast	\$1,000
Leukazmia	\$500
Melbourne City Mission	\$500
OTIS Foundation	\$7,000
SANDS	\$1,500
TLC Kids	\$850
Whitelion	\$2,000
Transfer to FireLegacy	\$18,000
Total donations for the year	\$98,339